GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Animal Husbandry Department – Production and supply of Non-Leguminous & Leguminous Fodder – Permission to Procurement through e-Procurement for organizing fodder distribution activity in all Villages in the state - Approval of Terms and conditions of Tender - Orders – Issued.

ANIMAL HUSBANDRY, DAIRY DEVELOPMENT & FISHERIES (AH.I) DEPARTMENT

G.O.RT.No. 401 Dated: 20-12-2018.

Read:-

From the Director, Animal Husbandry Department, Lr. Roc.No.4197/D/ D2/2018, Dated:3-12-2018.

** * **

ORDER:

In his letter read above, the Director, Animal Husbandry Department among other things has requested the Government to ratify his action for having floated tenders / released EOI for empanelment of potential entrepreneurs through e-procurement for procurement of Non-Leguminous & Leguminous Fodder for a period of one year. The Director has also requested the Government to Constitute the technical and Financial Bid Committees and approve the terms and conditions of tender as furnished in his letter cited.

2. Government after careful consideration of the circumstances hereby ratify the action taken by the Director, Animal Husbandry in having floated tenders / released EOI for empanelment of potential entrepreneurs through e-procurement for procurement of Non-Leguminous & Leguminous Fodder for a period of one year. Government also approved the Tender terms & Conditions, as furnished in his letter cited and appended as Annexure to this order.

3. Government also constitute the Technical Bid Committee and Financial Bid Committee to finalize the bids for production and supply of Non-Leguminous & Leguminous Fodder through e - procurement as detailed below :

Technical Bid Committee:

1	Managing Director, APDDCF Ltd	Chairman
2	Representative from the Department of Animal Nutrition, College of Vety. Science, Gannavaram.	Member
3	One Joint Directors from Animal Husbandry Department, Andhra Pradesh or his representative.	Member
4	Additional Director (Plg.) in Directorate of Animal Husbandry, A.P., Vijayawada.	Member-Convener
5.	One progressive farmer nominated by Director of Animal Husbandry	Member
6.	Director, Department of Animal Husbandry, Vijayawada.	Member

(p.t.o)

Financial Bid Committee:

1	Managing Director, APDDCF Ltd	Chairman
2	Representative from the Department of Animal Nutrition, College of Vety. Science, Gannavaram.	Member
3	One Joint Director from Animal Husbandry Department, Andhra Pradesh or his representative.	Member
4	The Dy. Secretary to Government. Animal Husbandry Department, Secretariat, Andhra Pradesh	Member
5.	Additional Director (Planning) in Directorate of Animal Husbandry, A.P., Vijayawada.	Member-Convener
6.	One progressive farmer nominated by Director of Animal Husbandry	Member
7	Assistant Accounts Officer in Directorate	Member
8	Director of Animal Husbandry, Vijayawada	Member

4. The Director, Animal Husbandry Department, A.P. Vijayawada, shall take necessary action accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

GOPAL KRISHNA DWIVEDI
PRINCIPAL SECRETARY TO GOVERNMENT

To:
The Director, Animal Husbandry Department, A.P. Vijayawada.
Copy to:-
The Members through the Director, Animal Husbandry Department, A.P. Vijayawada .
SF/SCs.

//FORWARDED::BY::ORDER//

SECTION OFFICER

ANNEXURE

(Annexure to the G.O.Rt.No.401_, AHDD&F(AH.I) Dept., Dated:20-12-2018)

TENDER TERMS & CONDITIONS FOR SUPPLY OF NON LEGUMINOUS & LEGUMINOUS FODDER TO ANIMAL HUSBANDRY DEPARTMENT, ANDHRA PRADESH

1.0 TENDERS:

1.1 Tenders are invited on 'e' procurement platform by the, Animal Husbandry Department, Government of Andhra Pradesh, Vijayawada for **empanelment of suppliers** district wise for production and supply of Non Leguminous and Leguminous fodder for supply to the farmers in all villages in the State of Andhra Pradesh for a period up to **one year** from the date of acceptance of the tender.

1.2 The interested Tenderers can submit their tenders through e-procurement website in a secure mode using digital certificates (signing certificate – Single key pair) obtained from Andhra Pradesh Technology Services Ltd., [APTS-Sub CA] in compliance to Chapter III of IT Act 2000. The details and procedures for obtaining digital certificates is given at https://tender.apeprocurement.gov.in or contact the helpdesk of the site or visit www.apts.gov.in

1.3 Tenders are invited for supply of Non Leguminous and leguminous fodder as per the details given below.

SL.No	Code.No	Type of fodder	Quantity in MTs
1	LGF-I	Leguminous Green fodder	1,60,000
2	LDF-2	Leguminous Dry fodder	40,000
3	NLGF-3	Non Leguminous Green Fodder	3,20,000
4	NLDF -4	Non Leguminous Dry Fodder	80,000

1.4 The above mentioned quantities of Non Leguminous and Leguminous fodders as detailed are approximate and tentative. The required quantity may increase or decrease depending on the field requirement. The order for supply of Non Leguminous & Leguminous fodder is not guaranteed.

1.5 The successful tenderer (producers and suppliers) shall supply good quality fodder with Moisture content not exceeding the prescribed limits of moisture **85-90%** as applicable as per norms with regard to green fodder.

2.0 ELIGIBILITY TO PARTICIPATE IN TENDERS:

2.1 Non Leguminous and Leguminous fodder producers and suppliers can be individuals/organizations in Public, Co-operative or Private sectors.

2.2 The successful Tenderers should arrange for delivery of fodder at the designated villages in all mandals of the state at their own cost.

3.0 SUBMISSION OF THE ONLINE FILLED-IN TENDER :

3.1 Tenders shall be submitted in two parts on ONLINE in the prescribed Proforma i.e., TECHNICAL BID AND FINANCIAL BID separately

3.2 Financial Bids of those Tenderers, who qualify in Technical Bid will on be ısidered for finalization of Rate Contract.

3.3 The Tenderer may please note that all the columns in the Technical Bid shall be filled in meticulously with documentary evidence, wherever necessary.

3.4 The required documents /enclosures shall be uploaded & attached along with Technical Bid only.

3.5 The Financial Bid shall consist of only the details of rates offered.

4.0 THE SCHEDULED DATES FOR OPENING OF TENDERS:

4.1

21.12.2018 - 11.00 AM	Opening of Technical Bids
21.12.2018 – 03.00 PM	Opening of Financial Bids

4.2 The dates scheduled for RECEIPT and OPENING of tenders are fixed and will not be changed. However, the Director of Animal Husbandry, Andhra Pradesh, Vijayawada reserves the right to postpone the last date for submission of bid, opening of Technical or financial bids in the event of any unforeseen reasons.

4.3 The Director, Animal Husbandry Dept. Govt. of Andhra Pradesh, Vijayawada is "Not Responsible" for non- receipt of tenders online (Electronically uploaded/ attachment of relevant documents) or late receipt of tenders for any reason, whatsoever. All the documents uploaded /attached should be clearly visible and in A4 size paper. Tenderer should ensure that the document is scanned in A4 size & uploaded.

4.4 The tenderer should fill and sign the declarations and Check list.

5.0 DOCUMENTS TO BE ENCLOSED:

5.1 All the required documents shall be arranged in the serial order, (serial Numbers should be indicated on the right side top of the corner) then upload in the e-procurement web site i.e., www.eprocurement.gov.in

Sl. No.	CODE No.	NAME OF THE DOCUMENT
1.	F–I	Details of the tenderer in form-I
2.	F–II	Earnest Money Deposit for Rs.5,00,000/-
3.	F-III	Declaration Form-I (Annexure-III)
4.	F-IV	Declaration Form-II (in terms of G.O. Ms. No. 352, Dt: 22-11-2000).(Annexure-IV)
5.	F-V	Declaration –III Stating about the capacity to supply 200 MTs of Non Leguminous and Leguminous fodder per month.

5.2 The Tenderers are requested to submit the following documents physically on or before **20/12/2018** by **5.00** PM.

(a) Check slip of the documents uploaded(vide Annexure-II)

(b) Copies of all the documents which were uploaded

Note: Any required document, if failed to upload, the bid shall become invalid, even though the documents are produced in physical form.

5.3 The tender which do not contain necessary enclosures or incomplete shape shall be rejected without any further notice.

5.4 All the enclosed documents shall be in English or Hindi or Telugu. If Any Document is produced in any Language Other than English or Hindi or Telugu, true translation copies of such documents in English Shall be enclosed duly attested by a Gazetted Officer. Failure to submit English translation of such documents shall make the tender invalid. All Originals shall be presented at the time of scrutiny for verification.

6.0 TRANSACTION FEE:

6.1 All the participating Tenderers should pay a Transaction fee to the service provider (i.e.,to APTS) by using Credit card (Any MASTER/VISA Card) issued by any bank or through net banking accounts with ICICI, UTI or HDFC Banks as per G.O. Ms.No.13 IT&C Department Dated: 07.05.2006 with effect from 02.02.2007.

7.0 EARNEST MONEY DEPOSIT (E.M.D) :

7.1 Earnest Money Deposit of **Rs.5,00,000**/- (Rupees Five Lakh Only) in the form of Crossed Demand Draft / Pay Orders drawn on any scheduled bank in favour of "Director, Animal Husbandry Department, Govt. of Andhra Pradesh, Vijayawada" Payable at Vijayawada" .The original demand draft should be handed over at the time of submission of hard copies of uploaded documents. This E.M.D. is refundable to the Tenderers after signing the agreement with the successful Tenderers.

7.2 Cheques, Call/Term/Fixed Deposits will not be accepted towards E.M.D.

7.3 Tender received without E.M.D., will be summarily rejected.

8.0 QUOTING OF RATES :

8.1 The Tenderer shall quote rate for supply of fodder in the designated villages per Metric Ton of Non Leguminous and Leguminous fodder as per the components shown in the tender documents.

8.2 The Tenderer shall also quote rate per Metric Ton of Non Leguminous and Leguminous fodder separately as per the details furnished in the schedule.

8.3 The rates quoted shall be in Indian Rupees and shall be expressed in figures and in words as well.

8.4 The rates offered in the tender shall under no circumstances exceed the price at which the firm sells the Non Leguminous and Leguminous fodder of identical description to any other department or organization or person anywhere in the state for rate quoted. If such incidence of quoting higher rates to this department comes to the notice at any time during the course of Rate Contract, the Director, AHD, Govt. of A.P., Vijayawada reserves the right to initiate an appropriate action against such firms including black listing such agencies.

8.5 If the rates are quoted artificially low, the Director, Animal Husbandry Department, Government of Andhra Pradesh, Vijayawada reserves the right to cross-verify such incidents and ignore such rates from consideration in order to prevent unethical trade practices.

8.6 The tendered items will be selected based on the lowest rates quoted by the firms in the Financial Bids. However, the Tender Committee will select the panel of suppliers who are willing to supply the product at L1 price in view of the nature of activity and urgency. The committee reserves the right to select the products even with higher rates depending upon the popularity / market reputation / Quality of the fodder basing on the field reports / feedback given by the field Veterinarians, ignoring the lowest rates.

8.7 ***Keeping in view of large volume of fodder requirement, the Director of Animal Husbandry has decided to empanel the suppliers to ensure timely supplies to designated villages in the state.***

8.8 Once rates are accepted, the upward revision of rates will not be considered during the period of agreement.

8.9 During the period of agreement, if there is any reduction in the price, under any statutory provision or by Government order, the same reduction in prices shall be made applicable from the date of implementation of the order. The Tenderer shall forthwith notify such reduction to the Director, Animal Husbandry, Government of Andhra Pradesh, Vijayawada as well as to the Indenting Officers, failing which the contract is liable for cancellation and no further correspondence will be entertained in this regard.

8.10 Conditions such as “SUBJECT TO AVAILABILITY” “SUPPLIES WILL BE MADE AS AND WHEN STOCK IS AVAILABLE” etc., will not be considered under any circumstances and the tenders of those who have given such conditions shall be treated as incomplete and for that reason the tender shall be summarily rejected and any failure in supplying the indented item will be taken as willful refusal to supply, the firm will be black listed for a period of three years.

8.11 No Company / Firm which has been blacklisted either by the Director, Animal Husbandry, Government of Andhra Pradesh, Vijayawada or by any State Government or Central Government Organizations shall participate in the Tender during the period of Blacklisting. If any such firm participates and comes to the notice of Director, Animal Husbandry, Government of Andhra Pradesh, Vijayawada at a later stage, the firm will be not only debarred but also black listed permanently and their security deposit available with the Department will be forfeited and any business / transactions will be stopped with these firms forthwith.

8.12 No Insurance charges will be paid by the Department / Indenting Officer. The Director is not responsible for the loss caused to the vehicle/ vehicles or to the fodder in the event of accidents, theft or fire while transporting fodder and even in growth stages of grass cultivation.

8.13 The indented fodder shall be delivered at the place indicated by the indenting Officer or Director of Animal Husbandry at the cost of supplier.

8.14 The distance between the point of production to the point of distribution will be measured by google route map.

8.15 The Tenderer should also quote rates towards service charges for survey / assessment of the demand for supply of fodder in all villages taking mandal as unit involving VLRPs (Village Livestock Resource Persons) promoted in the villages by the department.

9.0 QUALITY TESTING:

9.1 The stock supplied should be in confirmation with the specifications given in Annexure-I.

9.2 The fodder supplied shall be free from harmful constituents, metallic pieces and adulterants. The fodder shall also be free from fungal growth, insect infestation; and from fermented, musty, rancid or any other objectionable odour.

9.3 The Indenting Officer shall arrange to assess the quality of fodder for each consignment by constituting technical teams.

10.0 PENALTIES:

10.1 In the event of the approved Tenderer failing to supply the fodder, this rate contract within the period prescribed for delivery or requesting for deletion of approved and accepted items by the Tenderer, the Animal Husbandry Department shall have right to resort to local purchase and the extra expenditure involved while doing so by the department will be recovered from the Security Deposit in whole or part and if the Security Deposit fall short, the balance of extra amount will be recovered from any amount payable to the Tenderer, by any officer of Animal Husbandry Department with legal charges, if any, under Revenue Recovery Act.

10.2 In all the above conditions, the decision of the Director, Animal Husbandry, Government of Andhra Pradesh, Vijayawada shall be final and binding on the parties.

11.0 PLACING OF INDENTS:

11.1 The Director / Joint Director(AH) of the district concerned shall be the Indenting Officer

12.0 SECURITY DEPOSIT:

12.1 The Security deposit shall be 1% of the approved value of the total stock with a maximum cap of Rs.10.00,000/- and it shall be in the form of **Fixed Deposit** from any Nationalized Bank pledged in the name of Director, Animal Husbandry, Government of Andhra Pradesh, Vijayawada

12.2 The EMD of successful tenderer will not be converted into security deposit.

13.0 AGREEMENT:

13.1 The successful Tenderer/s shall execute an agreement on Rs.100/- (Rupees Hundred Only) Non-Judicial stamp Paper in the prescribed form which will be supplied along with list of items tentatively approved. This is to be typed separately on one side of stamp paper duly attesting each page.

13.2 In the event of failure to execute agreement in prescribed form and to deposit the security deposit by the successful Tenderer within prescribed time, the EMD of such Tenderer will be forfeited and such defaulter will forego the right to participate in future tenders.

13.3 If any Tenderer starts supplies without execution of agreement, Security deposit or clear release orders, the department shall reserve the right to take action on such firm.

14.0 SUPPLY CONDITIONS:

14.1 The indented fodder should be supplied with in a period of (3) days from the date of placing of indent, failing which the order shall be deemed as cancelled and action will be initiated against approved supplier which includes forfeit of Security Deposit and black listing the Firm. The purchases would be made from other approved suppliers for the same approved rate for that type of fodder.

14.2 The Indenting Officers are entitled to reject the stock if it is not of the stipulated quality, weight, packing or delivered without Invoice (In Triplicate).

14.3 The supplier should supply the stock to the FOR destination places indicated by the Director, Joint Director or his authorized functionaries working in A.H.Dept.

15.0 PAYMENT PROCEDURE:

15.1 No advance payment will be made for supply of fodder.

15.2 The Payment for the fodder delivered will be made by the indenting Officer or Director/ Joint Director of Animal Husbandry of the district concerned on monthly basis on production of stock entered bills.

16.0 PERIOD OF AGREEMENT:

16.1 The agreement will be in force for a period of one year from the date of acceptance of tender or till the finalization of next tenders.

17.0 GENERAL:

17.1 Participating Tenderer should carefully go through the aforesaid conditions governing the contract before submission of tender.

17.2 If any Tenderer withdraws his tender for any item after opening of tender on any plea or offers to modify any rate by himself, the request of such Tenderer will not be considered under any circumstances and EMD of such Tenderer shall be forfeited besides debarring such firm from participating in the future Tenders of this department for a minimum period of two (2) years.

17.3 In case the supplies delivered by the firm are not of stipulated quality / quantity or delivered without correct invoice, the Director, Animal Husbandry, Government of Andhra Pradesh, Vijayawada or any officer authorized by him shall have the power to reject any such supplies (Unless the firm replaces the same with quality fodder at their own cost) besides taking suitable action against erring suppliers.

17.4 Any shortage as per invoice during the transit will have to be replaced by the supplier free of cost; Otherwise payment will not be effected to such consignment. The indenting Officer will arrange to check the weight of the fodder supplied by the firm for each consignment.

17.5 The bills in triplicate towards the cost of fodder supplied by the approved tenderer shall be sent to the Indenting Officer. The Indenting Officers and Director, Animal Husbandry, Government of Andhra Pradesh, Vijayawada reserves the right to deduct suitable amount by way of penalty for any specific fault. Photo Copies (attested) of the bills shall not be entertained by the Indenting Officers.

17.6 The Director, Animal Husbandry, Government of Andhra Pradesh, Vijayawada does not bind himself to accept the lowest tender and reserves the right to reject any one or all tenders or accept any one or more tenders at the same time without assigning any reason thereof and no further correspondence will be entertained on this.

17.7 In case only one tender is received the discretion of the Director, Animal Husbandry, Government of Andhra Pradesh, Vijayawada to accept or reject the tender is final.

17.8 Tenders with extra condition if any of the Tenderer will be summarily rejected.

17.9 The Tender committee reserves the right to negotiate with any or all the Tenderers.

17.10 All legal Complications or suits, if any, sought on these transactions shall be limited to any competent court of law within Vijayawada Jurisdiction only.

17.11 Only those agreeing with the above conditions shall submit their tenders.

18.0 SAVING CLAUSE :

18.1 NO SUIT, PROSECUTION OR ANY LEGAL PROCEEDINGS SHALL LIE AGAINST ANIMAL HUSBANDRY DEPARTMENT, A.P., VIJAYAWADA OR ANY PERSON FOR ANY THING WHICH IS DONE IN GOOD FAITH OR INTENDED TO BE DONE IN PURSUANCE OF TENDER.

GOPAL KRISHNA DWIVEDI
PRINCIPAL SECRETARY TO GOVERNMENT